



BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

MINUTES OF REGULAR MEETING

Bethel Public Library Board of Directors

Monday, August 22, 2016 at 6:00 p.m.

Morse Conference Room

PRESENT: Chairman Ted Stevenson, Lisa Johnson, Tia Murphy, Robin Kahn, Linda Curtis, Richard Merritt, Mary O'Leary, Mary Spain, Robin Grubard, Terri Rotella and Library Director Lynn Rosato.

ABSENT WITH NOTICE: Robert Zupperoli, Judy Schlemmer.

VISITORS: Sheila Moore, library staff member.

Chairman Stevenson called the meeting to order at 6:01 p.m.

PUBLIC INPUT None.

ANNOUNCEMENTS: None.

CORRESPONDENCE: Library Director Lynn Rosato received notice that the Probate Court appointed Denise Kennedy as the new trustee of the Marsha A. Milne Trust, of which the Library is a beneficiary.

APPROVAL OF JULY 25, 2016 MEETING MINUTES: Richard Merritt moved to approve the minutes. Linda Curtis seconded the motion. Vote was taken; the motion passed. Terri Rotella abstained.

TREASURER'S REPORT: Treasurer Tia Murphy presented the Treasurer's report for August, covering the month of July. Richard Merritt moved to approve the Treasurer's report. Terri Rotella seconded the motion. The motion passed unanimously.

LIBRARY DIRECTOR'S REPORT: Library Director Lynn Rosato gave the Board a brief personnel benefits update, with the Town's plan and provider changing September 1, 2016. Director Rosato was particularly pleased to have post-retirement medical benefits finally be extended to include Library staff, to be on par with other Town employees. Director Rosato informed the Board of a Girl Scout Gold Award service project by a young Bethel teen, to paint a large mural in the Children's Library area. The young artist submitted several preliminary sketches for consideration, which were passed around for the Board to see. Robin Kahn raised the question of potential copyright concerns, which Director Rosato will investigate prior to selecting the final mural design. Director Rosato also passed around the September Library card sign-up month button designs.

FRIENDS OF THE LIBRARY: Linda Curtis passed around the Mini Book Sale volunteer schedule, so Board members could confirm their availability as scheduled. She also encouraged the Board to "Buy books!" when not working the sale.

UNFINISHED BUSINESS: None.

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TOWN OF BETHEL
TOWN CLERK

NEW BUSINESS:

STAFF PRESENTATION: Sheila Moore, the Library Network Administrator, presented to the Board. Sheila maintains all of the Library's wireless and local networks; digital and tech equipment; as well as, the two Library tech rooms. Sheila also teaches various tech and digital classes for the community; installs, configures and recycles the Library's computers; and provides one-on-one device advice to the public. In addition to Sheila's extensive tech responsibilities, she spends the majority of her time working at the Teen and Reference Desks.

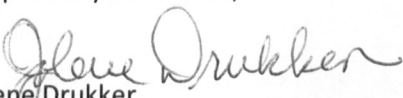
COMMITTEE REPORTS:

Exective Committee: Chairman Stevenson noted the Executive Committee met to discuss last month's public input session. The Executive Committee agreed to modify the Library's policy, and eliminate the need for video/photography release forms at adult library-sponsored programs. The Library will replace this with an upfront disclaimer of this policy on the program registration forms. The Executive Committee is also drafting new language regarding the Library's policy on patron behavior and media relations. Lisa Johnson will inform Paula Antolini of the Library's change in this policy. Tia Murphy suggested Lisa send a letter to Ms. Antolini.

Development Committee: The Development Committee updated the Board on local business commitments to date for gift and gift basket donations. A discussion followed. The deadline for unwrapped gift basket items is September 10th to the Library. Each Board member will also donate a bottle of wine to "help fill the baskets". Lisa Johnson will alert the Board of Selectmen of the scheduling conflict with their September 20th meeting and the Library's Wine & Food Tasting Fundraiser. Director Rosato noted that ticket sales are slow; however, it is still very early! She encouraged the Board to take flyers and postcards to pass on to patrons!

ADJOURNMENT: Robin Kahn moved to adjourn the meeting. Richard Merritt seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:45 p.m.

Respectfully submitted,


Jolene Drukker,
Recording Secretary